

WEBSITE PRIVACY STATEMENT

This Privacy Statement sets out how Sichernet may collect, use, disclose and handle your personal information when you interact with us. Our handling of personal information is subject to the Privacy Act 1988 (Commonwealth), and other relevant State laws that govern the use of personal information.

Personal information we collect and hold

The types of personal information that we collect from you will depend on how you interact with us, your relationship with us and the nature of the services we provide to you, and also the legal obligations we may have.

Personal information we may collect from you includes, your:

- name
- role (in most circumstances your role is not considered personal information)
- work or personal email address
- work or personal telephone number.

Information collected by our website

When you visit our website at <u>www.sichernet.com</u>, we collect non-personally identifiable information, including your browser type, version and language, operating system, pages viewed while browsing the Website, page access times and referring website address.

This information is used for the purpose of gauging visitor traffic, trends, and delivering personalised content to you while you are at the Website.

As you browse the Website, cookies may be placed on your computer so that we can understand what you are interested in. Cookies identify your IP address and browser type. While cookies enable better website functionality, you may choose to reject them if you wish.

Sichernet will collect specific information from you when you contact Sichernet via telephone or email or via postal services. This information is limited to the business information you may provide for business purposes.

Sichernet does not request or collect sensitive personal information.

Use of Personal Information

Sichernet will only use your name and any other information you provide for the direct purpose of facilitating your request for further information.

If Sichernet enters a business relationship with you, the relationship will be subject to a Non-Disclosure Agreement and Confidentiality Agreement designed to protect the interests of both parties.

Retention of Personal Information

Should any personal information be collected, it will only be retained in circumstances where there is an ongoing need or legal basis for this collection. Where there is no ongoing need or legal basis for retention of personal information, it will be securely deleted.



Complaints process

If you have any concerns about our handling of your personal information, or you believe that we have not complied with this Privacy Statement or the Privacy Act, please contact Sichernet. Our Privacy Officer will investigate the complaint and determine whether a breach has occurred and what steps (if any) to take. We will take any privacy complaint seriously.